

Canons
Of
The Episcopal Diocese
Of
Eastern Oregon

Adopted October 18, 1992

Amended by Diocesan Conventions of:

October, 1995
October, 1997
October, 1998
October, 2002
October, 2003
October, 2004
October, 2005
October, 2006
October, 2009
October, 2010

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47

CANON I

The Ecclesiastical Authority

Section 1:

(a) The Ecclesiastical Authority of the Diocese is the Bishop of the Diocese, in accordance with the Constitution and Canons of the Episcopal Church. In the absence of a Bishop of the Diocese, or in the event of the incapacity of the Bishop of the Diocese, the Ecclesiastical Authority of the Diocese shall be Bishop Coadjutor, then Bishop Suffragan, and if there be no Bishop Coadjutor or Bishop Suffragan, the Standing Committee.

(b) Whenever the Bishop of the Diocese shall become disabled or shall leave the Diocese for a period of more than three (3) successive calendar months, the Bishop of the Diocese shall authorize under hand and seal, the Bishop Coadjutor, then the Bishop Suffragan, to act in the place of the Bishop of the Diocese as the Ecclesiastical Authority. In the absence of a Bishop Coadjutor, or a Bishop Suffragan, the Standing Committee shall act as the Ecclesiastical Authority, as provided by the Constitution and Canons of the Episcopal Church. However, the Bishop of the Diocese shall not be absent from the Diocese for more than three (3) successive calendar months without the consent of the Standing Committee.

(c) In the event of the resignation, death or removal by disciplinary action of the Bishop of the Diocese, the Bishop Coadjutor, immediately succeeds as Bishop of the Diocese, as provided in the Constitution and Canons of The Episcopal Church. If there be no Bishop Coadjutor, then the Bishop Suffragan, if there be one, may temporarily become the Ecclesiastical Authority until such time as a new Bishop shall be chosen and consecrated. If there be no Bishop Coadjutor or Bishop Suffragan, the Standing Committee serves as the Ecclesiastical Authority, as provided by the Constitution and Canons of The Episcopal Church. If there be no Bishop Coadjutor, the Standing Committee shall begin the process for the election of a new Bishop of the Diocese as soon as practicable, as provided by the Constitution and Canons of the Diocese and the Episcopal Church.

Section 2:

The Bishop of the Diocese shall have and exercise all of the powers vested in that office by the Constitution and Canons of the Episcopal Church and by the Constitution and Canons of this Diocese.

Section 3:

The Bishop of the Diocese is the Chief Pastor of the Diocese and may officiate in the services of the Church within any congregation or elsewhere in the Diocese.

Section 4:

The Bishop of the Diocese is the Ordinary of all religious and benevolent organizations of the Church within the Diocese and may attend and preside at any of their meetings and has power of review of their proceedings.

48
49
50
51
52
53
54
55

Section 5:

All controversies between congregations of the Diocese or clergy thereof, or between persons adversely claiming to be members of the vestry of a congregation, shall be referred for determination to the Ecclesiastical Authority, whose judgment shall be final. Controversies between a congregation or its vestry and its clergy person shall be dealt with pursuant to the Canons of The Episcopal Church.

56 CANON II

57
58 Diocesan Council

59
60 Section 1:

61 There shall be a Diocesan Council (the Council), whose duty it shall be to carry out the program
62 and policies adopted by the Diocesan Convention (the Convention).

63
64 Section 2:

65 The Diocesan Council shall be accountable to the Diocesan Convention and shall render a full
66 report concerning the work with which it is charged to each regular meeting of the said Convention.

67
68 Section 3:

69 The Diocesan Council shall be composed of: (a) the members of the Standing Committee; (b) six
70 (6) lay persons who are confirmed adult communicants in good standing of some congregation in
71 canonical union with the Diocese, and three (3) clergy entitled to vote pursuant to Canon V.6 to be
72 elected by the Diocesan Convention; (c) any Bishop Coadjutor, Bishop Suffragan or Assistant
73 Bishop serving in the Diocese, the Treasurer, the Secretary of Convention, and Chairman of the
74 Finance Committee.

75
76 Section 4:

77 (a) The term of office of the members of the Council elected by the Diocesan
78 Convention shall be three (3) years on a staggered basis.

79
80 (b) Any person having served two (2) consecutive full terms shall not be elected or
81 appointed to fill a vacancy on either Diocesan Council or the Standing Committee until a
82 lapse of one (1) year.

83
84 (c) Should any vacancy occur in the Council through death or resignation of a member
85 elected by the Convention, the Council shall fill such vacancy by appointment of a suitable
86 person of the same Order until election by the next Convention. Such a person elected by
87 Convention, if they serve at least two (2) years, shall be counted as having served a full term
88 and be eligible for election by Convention to one (1) additional full term. A person elected
89 by Convention to fill a vacancy who serves less than two (2) years shall be eligible to be
90 elected to two (2) successive full terms by Convention.

91
92 Section 5:

93 The Diocesan Council shall exercise all the powers of the Diocesan Convention not expressly
94 reserved to the Convention between meetings thereof; to consider and review area programs; to
95 initiate and develop such new work between meetings of the Convention as may be necessary; to
96 prepare a program for presentation to the Convention; and to prepare an annual budget for each
97 calendar year, which budget may be amended and shall be adopted by the Convention.

98
99
100
101
102 Section 6:

103 a) The Diocesan Council shall have power to expend all sums of money provided for
104 in the budget, and also any money actually received by it in any year over and above the
105 amount required for the budget of that year.

106
107 b) There will be established a Finance Committee of the Council. Members shall be
108 appointed by the Bishop of the Diocese with the advice and consent of the Council. The
109 Finance Committee shall have such power and responsibility as may be delegated to it and
110 shall be accountable to and report regularly to Council and the Bishop of the Diocese.

111
112 Section 7:
113 The Bishop of the Diocese and a member shall be the Co-Chairs of the Diocesan Council. The
114 Council shall each year elect from among its members a Co-Chair and a Vice Chair. In the absence
115 of the Bishop of the Diocese and the Co-Chair, the following shall preside at meetings of the
116 Council, in this order: the Vice Chair of Council, the Bishop Coadjutor, the Bishop Suffragan.

117
118 Section 8:
119 The Council has the right to organize itself, subject to the provisions of this Canon, as necessary to
120 effectuate the will of the Convention. This includes, but is not limited to, the right to adopt its own
121 rules of procedure and to appoint ad hoc committees as deemed necessary.

122
123 Section 9:
124 The Diocesan Council shall meet at least four (4) times each calendar year. Additional meetings
125 may be called as the Bishop of the Diocese deems necessary, or on the written request of any six (6)
126 members thereof.

127
128 Section 10:
129 A majority of the members of the Council shall be necessary to constitute a quorum at any meeting
130 of the Council. No action shall be taken in the name of the Council except when a quorum, so
131 defined, is present and voting.

132
133 Section 11:
134 Lay members of the Diocesan Council shall have seat, voice and vote in the Diocesan Convention
135 and shall be termed Delegates at Large.

136
137 Section 12:
138 For purposes of this Canon, a confirmed adult communicant in good standing shall be defined
139 consistent with Canon I.17.1(d) of the Canons of The Episcopal Church and Canon XI of the
140 Canons of the Diocese of Eastern Oregon.

141

142 CANON III

143
144 Standing Committee

145
146 Section 1:

147 There shall be a Standing Committee which shall function with the Bishop of the Diocese and other
148 Bishops serving in the Diocese in matters as required by the Canons of the Episcopal Church.

149
150 Section 2:

151 The Standing Committee shall make a report concerning the work with which it is charged to each
152 meeting of the said Convention.

153
154 Section 3:

155 The Standing Committee shall be composed of three (3) lay members who shall be confirmed adult
156 communicants in good standing of some congregation in canonical union with the Diocese and
157 three (3) clergy. The term of office shall be three (3) years on a staggered basis. One (1) clergy and
158 one (1) lay person shall be elected each year at the Annual Convention for three (3) year terms to
159 fill the expiring terms. The Bishop of the Diocese shall have seat and voice in all meetings of the
160 Standing Committee but no vote. The members of the Standing Committee shall also be members
161 of the Diocesan Council.

162
163 Section 4:

164 Any person having served two (2) consecutive full terms shall not be elected or appointed to fill a
165 vacancy on either the Standing Committee or Diocesan Council until a lapse of one (1) year.

166
167 Section 5:

168 Should any vacancy occur in the Standing Committee through death or resignation of a member,
169 the Standing Committee shall fill such vacancy by the appointment of a suitable person of the same
170 Order for the unexpired term of the former member. Such a person appointed by the Standing
171 Committee, if they serve at least two (2) years, shall be counted as having served a full term and be
172 eligible for election by Convention to one (1) additional full term. A person appointed by the
173 Standing Committee to fill a vacancy who serves less than two (2) years shall be eligible to be
174 elected to two (2) successive full terms by Convention.

175
176 Section 6:

177 The Standing Committee shall elect a President and Secretary from among its members and shall
178 annually elect officers pursuant to Canon V.

179 CANON IV

180
181 Other Officers and Bodies of the Diocese

182
183 Section 1:

184 The Officers of the Diocese shall include a Secretary of Convention and Treasurer, elected by the
185 Convention for a term of three (3) years. There shall be no limit of terms of service. There shall be
186 a Chancellor who shall be appointed by the Bishop of the Diocese and confirmed by Convention.
187 An Assistant Secretary, Assistant Treasurer and Assistant Chancellor(s) may be appointed by the
188 Bishop of the Diocese. Such appointed positions shall have seat and voice, but no vote at
189 Convention.

190
191 Section 2:

192 The Secretary of Convention shall be a confirmed adult communicant in good standing of some
193 congregation in canonical union with the Diocese. The Secretary's duty shall be to gather and have
194 in safe keeping journals, pamphlets, reports and other documents belonging to the Diocese. The
195 Secretary shall be the registrar and historiographer of the Diocese, unless other persons are
196 appointed to these offices by the Bishop of the Diocese with the approval of Convention. The
197 Secretary shall have seat, voice and vote at meetings of Convention, and shall be an ex-officio
198 member of the Diocesan Council. Should the office of Secretary become vacant through death,
199 resignation or dysfunction, the Diocesan Council shall fill such vacancy by appointment of a
200 suitable person to serve until a successor is elected by the next annual Convention.

201
202 Section 3:

203 The Chancellor of the Diocese shall be appointed by the Bishop of the Diocese with the consent of
204 Diocesan Convention. The Chancellor shall be a confirmed adult communicant in good standing of
205 some congregation in canonical union with the Diocese, and an active member of the Oregon State
206 Bar. The Chancellor shall be the legal advisor of the Bishop of the Diocese, the Convention and of
207 all officers, committees and organizations of the Convention, the Endowment Fund, and the
208 Diocese, except the congregations. Should the office of Chancellor become vacant through death,
209 resignation or dysfunction, the Bishop of the Diocese shall appoint, and Diocesan Council affirm, a
210 suitable person until the next Diocesan Convention. The Chancellor shall have seat and voice at
211 meetings of Convention and shall be an ex-officio member of Diocesan Council.

212
213 Section 4:

214 The Treasurer of the Diocese shall be a confirmed adult communicant in good standing of some
215 congregation in canonical union with the Diocese. The Treasurer shall receive all monies collected
216 under direction of the Convention, except in such cases as may be otherwise especially provided
217 for. The Treasurer shall make an annual report to the Convention of all monies and other property
218 entrusted to the Diocesan treasury, which accounts shall be fully audited as ordered by the Canons
219 of The Episcopal Church. The Treasurer shall have seat, voice and vote at meetings of the
220 Convention, and shall be an ex-officio member of the Diocesan Council. Should the office of
221 Treasurer become vacant through death, resignation or dysfunction, the Diocesan Council shall fill
222 such vacancy by appointment of a suitable person to serve until a successor is elected by the next
223 annual Convention.

224 Section 5:

225 There shall be an Ecclesiastical Court constituted as provided in Canon XVII of these Canons and

226 the Canons of The Episcopal Church.

227

228 Section 6:

229 (a) There shall be a Commission on Ministry for the Diocese of Eastern Oregon
230 consisting of a minimum of nine (9) persons and a maximum of twelve (12) persons
231 including at least five (5) lay members and four (4) clergy canonically resident in the
232 Diocese.

233
234 (b) The members of the Commission on Ministry shall be nominated by the Bishop of the
235 Diocese and confirmed by Convention, and they shall hold office for three (3) years on a
236 staggered basis, or until their successors are elected.

237
238 (c) Any person having served three (3) full terms shall not be nominated or appointed to
239 fill a vacancy on the Commission until the lapse of one (1) year.

240
241 (d) In the case of vacancies on the Commission on Ministry when Convention is not in
242 session, the Bishop of the Diocese shall appoint the successor or successors who shall hold
243 office until the next Convention. Such a person appointed by the Bishop of the Diocese,
244 shall be elected to serve the remainder of the unexpired term.

245
246

247 Section 7:

248 There shall be established a Board of Directors of Ascension School. The board shall serve in an
249 advisory capacity to the Executive Director of Ascension School. The Board may make
250 recommendations to Diocesan Council.

251

252 (a) There shall be a minimum of 9 members.

253

254 (b) Members of the Board shall be nominated by the Bishop and confirmed by Diocesan
255 Council.

256

257 (c) The term of the members nominated and confirmed shall be three (3) years on a
258 staggered basis or until their successors are elected.

259

260 Section 8:

261 The Bishop of the Diocese with consent of the Diocesan Council shall appoint such commissions
262 and committees as are necessary to conduct the programs of the Diocese.

263

264 CANON V

265
266 The Convention

267
268 Section 1:

269 The legislative powers of the Diocese are vested in an Annual Convention whose members shall be
270 the clergy and lay delegates, as provided in Sections 6, 7, and 8 of this Canon.

271
272 Section 2:

273 The Convention shall meet at least annually at such times and places as may be prescribed by this
274 Canon.

275
276 Section 3:

277 The Convention shall have the following powers to be exercised in the manner prescribed by this
278 Canon:

279
280 (a) To elect the Bishop of the Diocese; to elect a Bishop Coadjutor; and to elect one or
281 more Bishops Suffragan.

282
283 (b) To elect all such officers, boards and committees of the Diocese as may be provided
284 for in this Canon and in the manner prescribed herein.

285
286 (c) To confirm appointments made by the Bishop of the Diocese when so provided by
287 the Diocesan Canons.

288
289 (d) To approve or amend and approve the Diocesan budget.

290
291 (e) To determine and provide for assessments, quotas, apportionments, and askings
292 from the churches of the Diocese and to provide for the financing of Diocesan activities.

293
294 (f) To amend the Constitution and to adopt and amend these Diocesan Canons.

295
296 (g) To admit any congregation into union with the diocese and to determine the status
297 of every congregation in union with the Diocese.

298
299 (h) To establish such other powers as may be necessary and proper to fulfill the purpose
300 and policies, both religious and temporal, of the Diocese.

301
302 (i) To exercise such other powers as may be granted by the Canons of the church.

303
304 Section 4:

305 The time and place of the annual Convention shall be designated by Convention at least two (2)
306 years in advance. The Bishop of the Diocese with consent of the Standing Committee, may change
307 the time and place of a Convention.

309 Section 5:

310 A quorum shall be considered convened when the following conditions are met:

- 311 (a) A majority of the clergy entitled to seat and vote are present;
- 312
- 313 (b) A majority of the lay delegates with seat and vote are present;
- 314
- 315 (c) Delegates from a majority of the congregations in union with the Diocese are
- 316 present.
- 317

318 Section 6:

319 All actually and canonically resident clergy, of whatever Order, who have a regular diocesan or

320 congregational assignment, and are in good standing, and who are performing the duties of their

321 office, and who are not under ecclesiastical discipline, have the right to seat, voice and vote in the

322 Convention. Retired clergy, canonically resident in the Diocese, shall be entitled to a seat and

323 voice, but no vote in Convention.

324

325 Section 7:

326 (a) Lay members entitled to seat, voice and vote in Convention shall be the wardens of

327 the congregation and elected members from each congregation. Unless the congregation's

328 representation is limited pursuant to Canon VI.3.c, representation shall be in the proportion

329 of one (1) member for each one hundred (100) members or major fraction thereof; provided

330 that no congregation shall be represented by fewer than one (1) or more than ten (10)

331 elected delegates. Only one (1) warden shall be allowed an alternate. Alternate delegates

332 may also be elected.

333

334 (b) Lay members of the Convention shall be members and qualified electors of the

335 congregation which they represent. Elected members shall be chosen at the annual meeting

336 of the congregation by the qualified electors of the congregation, or in default of such

337 election, by the vestry.

338

339 Section 8:

340 Members of religious orders under the direction of the Bishop of the Diocese and resident within

341 the Diocese shall have seat, voice and vote in the Diocesan Convention.

342

343 Section 9:

344 (a) The Bishop of the Diocese shall be the President of Convention. The Bishop of the

345 Diocese shall take order for all services of worship and for devotions in connection with the

346 meetings of Convention, and shall appoint an Order of Business to be followed during the

347 current session of the same, subject to the approval of the Convention.

348

349 (b) In the absence of the Bishop of the Diocese, the following shall serve as President of

350 the Convention, in order of preference: the Bishop Coadjutor, the Bishop Suffragan, or the

351 President of Standing Committee.

352

353 Section 10:

354 The Convention shall deliberate as one body, and vote as such, except in the election of a Bishop or
355 when a vote by Orders is required by the Constitution and Canons of this Diocese or the
356 Constitution and Canons of The Episcopal Church, or upon motion requesting a vote by Orders and
357 passed by a majority of voting members present.

358

359 Section 11:

360 The Secretary of the Convention shall take charge of all papers of the Convention, and shall take
361 minutes of the proceedings and have them preserved in a Journal of Convention. The Secretary of
362 the Convention shall, not less than sixty (60) days before the annual Convention, notify all clergy of
363 convention and lay persons in charge of congregations of the time and place of such meeting, and
364 notify those in charge of congregations of the number of delegates to which their congregations are
365 entitled; and shall also send blanks for the certification of lay delegates.

366

367 Section 12:

368 The President of the Convention shall appoint such regular committees as may be deemed
369 necessary to facilitate the preparation and work of the Convention.

370

371 Section 13:

372 (a) Except as provided herein, all elections in the Convention shall be by written ballot.

373

374 (b) When more than one office is to be filled from the same slate of candidates, or there
375 are more than two candidates in an election for one office, any candidate receiving a
376 majority of votes shall be deemed elected. If after any two (2) consecutive ballots, no
377 candidate has received a majority of votes, the candidate receiving the fewest votes shall be
378 dropped from the ballot. No candidate shall be deemed elected unless such candidate shall
379 have received a majority of the votes cast. This process shall continue until all offices have
380 been filled.

381

382 (c) When there is only one candidate for any office, the election may be by voice vote.

383

384 (d) These provisions shall not apply to the election of bishops, which shall be governed
385 by Canon IX.

386

387 Section 14:

388 It shall be the duty of the Secretary to cause to be published as soon as practicable after Convention
389 a copy of its proceedings and the Bishop of the Diocese's annual address or report.

390

391 Section 15:

392 Not later than sixty (60) days prior to the first day of the annual Convention, the Bishop of the
393 Diocese shall appoint a Resolutions Committee. All resolutions to be considered by the
394 Convention, other than resolutions of a commendatory nature, shall be submitted to the Resolutions
395 Committee not less than sixty (60) days prior to the first day of Convention. The Resolutions
396 Committee may report any resolution submitted to the floor of the Convention with its

397 recommendation for action. The Resolutions Committee may also decline to report any resolution
398 to the floor of the Convention, upon condition that the resolution be returned to the maker and that
399 the committee report to the Convention the action taken and the reason therefor; however, nothing
400 herewith shall prevent any resolution or substitute resolution from being considered at a Convention
401 provided that two-thirds (2/3) of the voting members present and voting agree to such
402 consideration. The report of the Resolutions Committee, including the resolutions to be considered
403 by the Convention and its report of resolutions returned to their makers, shall be submitted to the
404 Secretary of Convention not later than forty-five (45) days prior to the first day of Convention, and
405 the Secretary of Convention shall cause copies thereof to be sent to each congregation at least thirty
406 (30) days prior to Convention.
407

408 CANON VI

409 Diocesan Assessment

410
411
412 Section 1:

413 The Diocesan assessment shall be the assessment of the Diocese from its congregations for the
414 support of the Diocesan administration and program, and The Episcopal Church, as determined by
415 Convention.

416
417 Section 2:

418 It shall be the duty of every congregation to pay into the Diocesan treasury each month a
419 proportionate share of its Diocesan assessment.

420
421 Section 3:

422 (a) In the event any congregation shall fail to meet its Diocesan assessment for two (2)
423 consecutive months, representatives of the congregation shall meet with two (2) members of
424 the Diocesan Council and lay the matter before them for report to the Diocesan Council at
425 its next regular meeting.

426
427 (b) The Diocesan Council shall tender such assistance to the delinquent congregation as
428 it can. In the event such assistance by the Diocesan Council fails to rectify the particular
429 situation, then the matter of the delinquency of the congregation in question shall be
430 referred to the Ecclesiastical Authority for review.

431
432 (c) In the event a congregation fails to pay the Diocesan assessment and the
433 congregation fails to pay at least two-thirds of its Diocesan assessment for the prior fiscal
434 year, it shall be allowed representation in Convention of not more than one (1) clerical and
435 one (1) lay delegate. This section shall take precedence over Canon V.7.a, if applicable.

436
437 (d) The member of the clergy or pastoral leader in charge of a congregation or if there
438 be no such person, then the wardens, of a congregation to which this section applies shall be
439 notified by the Ecclesiastical Authority not less than sixty (60) days prior to the first day of
440 Convention. The limitations set forth in this section shall not be effective in the absence or
441 tardiness of such notice.

442
443 (e) A congregation to which this section applies and which has received timely notice
444 of same, may make application to the Ecclesiastical Authority for a hearing, and upon good
445 cause shown for such failure, the Ecclesiastical Authority may waive this provision and
446 allow the applicant congregation to have its full representation at Convention.

447
448 Section 4:

449 (a) If any congregation shall fail to pay its Diocesan assessment for any prior fiscal year,
450 such deficiency shall be considered an outstanding obligation of such congregation to the
451 Diocese.

452
453
454
455
456
457
458

(b) Representatives of the congregation shall meet with two (2) members of the Diocesan Council to arrange for methods by which such obligation shall be paid. (Any payment received by the Diocese from such congregation shall be first applied to the current monthly obligation. The balance, if any, shall then be applied to any unpaid monthly obligations of the current fiscal year and any balance then remaining shall be applied to any prior fiscal year obligation.)

459 CANON VII

460
461 Diocesan Endowment Fund

462
463
464 Section 1:

465 The Diocesan endowment fund shall consist of such donations and contributions as shall be made
466 thereto.

467
468 Section 2:

469 All monies and securities belonging to this fund shall be administered by the Diocesan Council for
470 the benefit of the Episcopal Diocese of Eastern Oregon.

471
472 Section 3:

473 The income from such fund shall be used as designated by the donors and if not designated then as
474 directed by the Diocesan Council, subject to the provisions of Canons II.5 and II.6.

475 CANON VIII

476
477 Representation in General Convention

478
479
480 Section 1:

481 At the annual Convention of the year next preceding the General Convention, or at the annual
482 Convention of an earlier year as may be required by the General Convention, the Convention shall
483 elect not more than four (4) clergy members and four (4) lay persons to represent the Diocese at
484 General Convention as Deputies and not more than four (4) clergy members and four (4) lay
485 persons as alternates.

486
487 Section 2:

488 The clerical deputies and alternates shall be presbyters and/or deacons canonically resident within
489 the Diocese. The lay deputies and alternates shall be confirmed adult communicants of a
490 congregation in canonical union with the Diocese.

491
492 Section 3:

493 In the absence or non-attendance of a deputy, the alternates, in the order of their election, shall act
494 for such deputies.

495
496 Section 4:

497 Any vacancy in the representation of the Diocese in General Convention which cannot be filled by
498 an alternate shall be filled by appointment of the Bishop of the Diocese and confirmed by Standing
499 Committee.

500
501 Section 5:

502 Deputies and alternates to Provincial Synod shall be elected by Diocesan Council not less than three
503 (3) months prior to the annual Provincial Synod meeting.

505 CANON IX

506
507 Election of a Bishop

508
509
510 Section 1:

511 The election of a Bishop Diocesan, or of a Bishop Coadjutor, or of a Bishop Suffragan, for this
512 Diocese shall be made at the annual session of the Convention, or at a special session called for that
513 purpose, provided that, at least sixty (60) days before the time of such special or annual meeting, a
514 notice be sent in writing by the Secretary of the Standing Committee to every clergy member who is
515 a member of the Convention, every licensed pastoral leader, and to every senior warden of the
516 congregations canonically in union with this Diocese. This notice shall state the purpose, time and
517 place of the proposed election.

518
519 Section 2:

520 Nominations for the office of Bishop shall be made in accordance with the requirements of the
521 Canons of the Episcopal Church and this Diocese.

522
523 Section 3:

524 At least one year prior to the meeting of such Convention, a nominating committee shall be
525 appointed to receive and make nominations to the Convention. The nominating committee shall
526 consist of up to twelve (12) members, with the Ecclesiastical Authority appointing up to three (3)
527 clergy and up to three (3) lay members and Diocesan Council appointing up to three (3) clergy and
528 up to three (3) lay members. Provision will be made for nominations from members of Diocesan
529 Convention in such fashion as to provide for background checks and other canonical requirements.
530 Qualification for election to the episcopate shall be determined by the Constitution and Canons of
531 the Episcopal Church.

532
533 Section 4:

534 Elections shall be made in the following manner:

535
536 (a) After nominations have been received, the clergy and laity, in executive session and
537 voting by orders, shall choose some qualified member of the clergy for the office.

538
539 (b) A quorum for the election of a Bishop Diocesan, or Bishop Coadjutor, or Bishop
540 Suffragan shall be: (1) a majority of the clergy members entitled to vote; (2) a majority of
541 the lay representatives entitled to vote; and (3) a majority of the congregations entitled to
542 representation.

543
544 (a) A Bishop Diocesan, Bishop Coadjutor or Bishop Suffragan shall be elected by a
545 concurrent majority vote of the clergy and laity, the two Orders voting separately.

547 CANON X

548
549 Congregations

550
551 Section 1:

552 In these canons the term “congregation” shall mean a recognized body of worshipers. Every
553 worshiping congregation in communion with the Bishop of the Diocese of Eastern Oregon is a
554 Parish.

555
556 Section 2:

557 There may be three types of Parishes that are recognized in this Diocese:

558
559 (a) A Parish is a self-governing congregation within the Diocese in the charge of a
560 rector and authorized to send lay delegates with voice and vote to convention. The
561 Governing Body of a Parish is a Vestry.

562
563 (b) A Diocesan Parish is a congregation of ministry of the Diocese; in the charge of the
564 Bishop of the Diocese or at the Bishop of the Diocese’s discretion and pleasure, a Vicar;
565 and authorized to send lay delegates with voice and vote to convention. The governing
566 body of a Diocesan Parish is a Bishop’s committee. The Bishop of the Diocese, or the
567 Vicar if appointed, shall exercise the authority of the member of the clergy in charge of a
568 Diocesan Parish.

569
570 (c) A Parochial Parish is a congregation founded by another congregation; in the charge
571 of a member of the clergy in charge of the founding congregation or at the discretion of the
572 clergy in charge, a Vicar. The Governing Body of a Parochial Parish is the founding
573 congregation’s vestry or a Bishop’s committee, determined by agreement between the
574 founding congregation and the Bishop of the Diocese. When recognized as a congregation,
575 a Parochial Parish may elect lay delegates to serve as members of convention with voice but
576 without vote.

577
578 Section 3:

579 (a) A group of persons desiring to become and be recognized as a congregation of the
580 Episcopal Diocese of Eastern Oregon shall petition the Diocese in the following form:

581
582 "To: The Ecclesiastical Authority of the Episcopal Diocese of Eastern Oregon.

583
584 "Sensible to the truth of Christianity, desiring to increase its influence in our lives and the
585 lives of our families and neighbors, and desiring to assume full congregational
586 participation in and responsibility for the life, governance and support of the work of
587 the Episcopal Church and the Episcopal Diocese of Eastern Oregon, we do hereby
588 petition to be received as a congregation of the Episcopal Diocese of Eastern
589 Oregon, and we do hereby affirm and promise our conformity with the Constitution,
590 Canons, Doctrine and Discipline of the Episcopal Church and the Episcopal Diocese

591 of Eastern Oregon."
592

593 (b) The petition must be signed by all members of the group sixteen (16) years of age or
594 older. It must be accompanied by a list of families and members showing age, sex, status
595 (baptized, confirmed) and addresses; a description of the community or locale intended to
596 be served by the congregation, and support for the ministries and stewardship of the
597 congregation and members.
598

599 Section 4:

600 The Ecclesiastical Authority shall present their recommendations concerning the petition to the
601 Diocesan Convention where the matter shall be decided by a majority of the delegates present.
602

603 Section 5:

604 Upon receipt of formal notice of consent of Convention, the congregation shall be organized at a
605 public meeting at which the Bishop of the Diocese or Bishop's representative shall preside. All
606 adult members of the petitioning group shall be given notice of said meeting at least thirty (30) days
607 in advance. Members shall organize and elect a vestry, or organize under Canon XV.5 if
608 applicable, and may establish by-laws as they see fit, providing said by-laws recognize the
609 precedence of the Constitution and Canons of the Episcopal Church and the Episcopal Diocese of
610 Eastern Oregon, and are approved by the Ecclesiastical Authority.
611

612 Section 6:

613 The title to all property of a congregation shall be vested in the Diocesan Corporation known as the
614 Episcopal Diocese of Eastern Oregon, with the exception of a congregation chartered under Section
615 7 of this Canon.
616

617 Section 7:

618 (a) A congregation desiring to incorporate must notify the Ecclesiastical Authority in
619 writing and submit a copy of the proposed articles of incorporation and by-laws. A
620 congregation must have the consent of the Ecclesiastical Authority to incorporate and
621 approval of incorporation documents by the Ecclesiastical Authority before proceeding.
622 Subsequent amendments to the Articles of Incorporation and by-laws must be approved by
623 the Ecclesiastical Authority.
624

625 (b) An incorporated congregation may hold title to property, in which case the title shall
626 read: "The (rector), wardens and vestry of (N) congregation in trust for (N) congregation of
627 the Episcopal Diocese of Eastern Oregon. . ."
628

629 (c) An incorporated congregation may, upon agreement of the vestry and the
630 Ecclesiastical Authority, become an unincorporated congregation, in which case the title to
631 all property shall then be transferred to the diocesan corporation known as the Episcopal
632 Diocese of Eastern Oregon.
633

634 Section 8:

635 (a) No real property of a congregation, whether or not incorporated, shall be sold,
636 liened, hypothecated or otherwise alienated without written consent of the Bishop of the
637 Diocese and the Standing Committee.

638
639 (b) The proceeds of any casualty insurance policy covering such real property shall be
640 considered real property for the purposes of this canon.

641
642 Section 9:

643
644 (a) A Parish may petition for recognition as a Diocesan Parish or Parochial Parish. If
645 the Vestry intends to seek such recognition, it shall notify in writing all adult communicants
646 in good standing of the congregation in writing of its resolution authorizing such action. If
647 the resolution is approved by a two-thirds majority of the adult communicants in good
648 standing present and voting at an annual meeting of the congregation or a special meeting
649 called for such purpose, the wardens, acting on behalf of the Vestry and the congregation,
650 shall be responsible for submitting the congregation's petition to the Ecclesiastical
651 Authority, together with such supporting documentation as the Ecclesiastical Authority may
652 require. If the petition and supporting documentation is satisfactory, the Ecclesiastical
653 Authority, acting in consultation with the advice and consent of the Standing Committee,
654 may recognize the congregation as a Diocesan Parish or Parochial Parish, and shall so notify
655 all congregations of the Diocese. Upon recognition as a Diocesan Parish or Parochial
656 Parish, ownership of all real and personal property held by the former Parish, together with
657 all cash or endowment funds, registers, records and other materials, shall be conveyed to,
658 and become the property of, the Diocese, or of the Parish assuming responsibility for the
659 congregation, as the case may be.

660
661 (b) Should the Governing Body, or the member of the clergy in charge of a
662 congregation, determine that a congregation's ministry and/or financial or other resources
663 have become so compromised that its ability to continue to function as a congregation is in
664 question, they shall seek consultation with the Ecclesiastical Authority on how and by what
665 means the congregation may be aided and counseled in attempts to amend the conditions of
666 its deterioration. The Ecclesiastical Authority may on its own make such a determination
667 and, in such a case, shall attempt to engage the Governing Body or member of the clergy in
668 charge in consultation on the matter; and if unsuccessful, shall report the same to the
669 Standing Committee which shall determine what remedies may be available to sustain the
670 congregation's life and ministry.

671
672 (1) As directed by the Standing Committee, the Ecclesiastical Authority, the
673 member of the clergy in charge, the Governing Body of the Congregation, and
674 others as may be relevant, shall, in joint consultation, determine what alternatives
675 may be available to sustain the congregation's life and ministry, or, failing all else,
676 to provide for its dissolution.

677

678 (2) After consideration of alternatives, and the actions necessary to bring about
679 their fruition, the Ecclesiastical Authority, and the member of the clergy in charge, if
680 any, and representatives of the Governing Body of the Congregation, shall report the
681 results of their consideration to the Standing Committee, and shall recommend a
682 particular course of action to the congregation.
683

684 (3) Should the implementation of that course of action, and all subsequent
685 attempts to attain satisfactory amendment fail, the congregation, by action of its
686 Annual or other meeting; the member of the clergy in charge, if any, the Governing
687 Body of the Congregation; or the Ecclesiastical Authority may recommend the
688 Standing Committee mandate the reorganization or dissolution of such a
689 congregation. Representatives of the congregation shall be given opportunity to
690 provide comments with regard to such action either in person, or in writing, before
691 Diocesan Council and the Standing Committee.
692

693 (4) Approval of a course of action that changes the status of a congregation shall
694 require the affirmative vote of two-thirds of all members of the Diocesan Council,
695 and a majority of the members of the Standing Committee. The actions of the
696 Diocesan Council and Standing Committee shall take effect immediately. Final
697 action to dissolve a parish shall be made by Diocesan Convention. Upon such
698 action, ownership of all real and personal property held by the former congregation,
699 together with all cash or endowment funds, registers, records and other materials,
700 shall be conveyed to, and become the property of, the Diocese or of the congregation
701 assuming responsibility for the congregation if that congregation is a Parish. If the
702 congregation whose status is changed was a corporation under the laws of the State
703 of Oregon, such corporate status shall be dissolved. Within 30 days of such actions,
704 the Ecclesiastical Authority shall notify all congregations of the Diocese regarding
705 the disposition of this matter. Whenever it is determined that a congregation is to be
706 dissolved, it shall be the responsibility of the Ecclesiastical Authority and the
707 Standing Committee to provide for appropriate celebration of the congregation's
708 history, ministry, and contribution to the life of the Diocese.
709

710 Section 10:

711 Any remnant of a dissolved congregation may petition the Ecclesiastical Authority to be reinstated
712 as a congregation by submitting a plan of reorganization to the Ecclesiastical Authority and
713 following Sections 3 through 6, above.
714

715 Section 11:

716 It shall be the duty of the Bishop of the Diocese to take necessary steps to preserve the property of
717 such congregation for the benefit of the Church.
718

719 Section 12:

720 Two or more congregations may be joined to form one congregation by submitting their plan of
721 union to the Ecclesiastical Authority and following Sections 3 through 6, above.

722

723 Section 13:

724 A congregation of Christian people using a rite other than that set forth in the Book of Common
725 Prayer (1979) and desiring affiliation with this Church while continuing to use their own rite, may
726 make application in accordance with Canon I.16.1 of the Canons of the Episcopal Church.

727 CANON XI

728

729 Membership

730

731 Section 1:

732 (a) All persons who have received the sacrament of Holy Baptism with water in the
733 name of the Father and of the Son and of the Holy Spirit, whether in this Church or in
734 another Christian Church, and whose baptisms have been duly recorded into this Church are
735 members thereof.

736

737 (b) All members of this Church who have received Holy Communion in this church at
738 least three times during the preceding year are communicants of this Church.

739

740 (c) For the purpose of statistical consistency in this Diocese, members and
741 communicants sixteen (16) years of age and over shall be considered adults.

742

743 (d) All communicants of this Church who for the previous year have been faithful in
744 corporate worship, unless for good cause prevented, and have been faithful in working,
745 praying, and giving for the spread of the Kingdom of God, are to be considered
746 communicants in good standing.

748 CANON XII

749 Care of Church Records

750
751
752
753 Section 1:

754 The congregation register shall be a suitable book or books, provided by the Wardens and Vestry or
755 Committee, and shall be in the keeping of the member of the clergy or pastoral leader in charge; or,
756 if there be none, in the keeping of the Senior Warden, who, shall make the required entries.
757

758 Section 2:

759 In the Register required to be kept by the General Canons of this Church shall be specified:
760

761 (a) The full name and date and place of birth of the person baptized, with the full names
762 of the parents and sponsors; the full names of witnesses for an adult and date of such
763 Baptismal service.
764

765 (b) The full names of the parties married and of two or more witnesses of the same,
766 along with the place and date where the Marriage was solemnized -- all these parties being
767 required to sign this record of Marriage.
768

769 (c) The full name of the person buried and the place of interment, with the date when
770 each rite was performed.
771

772 (d) The full name of those confirmed, and of the Bishop confirming them; together with
773 the date and place of such Confirmation service.
774

775 (e) A list of all members shall be kept and updated annually.
776

777 Section 3:

778 The minister officiating at each rite shall affix his or her signature to the record of the same.
779

780 Section 4:

781 The Bishop shall require the member of the clergy or pastoral leader in charge of each congregation
782 to submit for inspection the Register at each and every official visitation, in accordance with the
783 General Canons of this Church.
784

785 CANON XIII

786
787 Parochial Finances

788
789 Section 1:

790 The fiscal year of each congregation shall begin January 1.

791
792 Section 2:

793 At the close of each year all accounts of the Diocese and each congregation having to do with the
794 receipts or expenditure or investment of money of the Church and other related agencies and
795 organizations shall be audited by an independent Certified Public Accountant licensed in the State
796 of Oregon or pursuant to the Canons of the Episcopal Church.

797
798 Section 3:

799 The annual budget of every congregation shall contain, in addition to the amount agreed upon to be
800 paid as clerical compensation, including salary and pension premiums, sums adequate for the
801 following:

802
803 (a) Public liability insurance providing combined single limit coverage of at least
804 \$1,000,000 covering personal injury and property damage and naming the congregation or
805 parochial corporation, and the Diocesan corporation known as the Episcopal Diocese of
806 Eastern Oregon, as insureds;

807
808 (b) Casualty insurance providing full replacement cost coverage for personalty and
809 fixtures, and complete repair or rebuilding coverage for real property improvements; such
810 insurance shall name the Diocesan corporation known as the Episcopal Diocese of Eastern
811 Oregon as a loss payee;

812
813 (c) Payment of the Diocesan assessment in accordance with the provisions of Canon VI.

814
815 Section 4:

816 Each congregation shall contribute annually a minimum of one percent (1%) of its previous year's
817 net disposable income to theological education either for (a) training of locally identified ministry
818 candidates under the Diocesan Commission for Ministry and Mission Development Program or (b)
819 one or more of the accredited seminaries in the Episcopal Church. (A minimum of at least half
820 (1/2) of the sum contributed in category (b) shall be contributed to the Church Divinity School of
821 the Pacific.)

822
823 Section 5:

824 Every congregation or cluster of congregations shall every month send to the Diocesan Office a
825 detailed statement of its receipts and disbursements for the prior month.

826
827 Section 6:

828 On or before January 31 of each year, each congregation shall send to the Diocesan Office a copy of

829 the budget adopted by it for the ensuing year and the annual parochial report in the form prescribed
830 by General Convention.

831

832 Section 7:

833 On the occasion of the Bishop of the Diocese's annual visitation to a congregation, the offering not
834 otherwise specially designated shall be given to the Bishop for discretionary use in the work of the
835 Diocese.

836

837 CANON XIV

838
839 Meetings and Reports

840
841 Section 1:

842 There shall be an annual meeting of every congregation before January 31, for the election of
843 delegates to Convention and of a vestry, for receiving reports, and for such other business as it may
844 lawfully transact.

845
846 Section 2:

847 The qualified voters of the congregation shall be all adult members of the congregation, who have
848 been regular contributors known to the Treasurer, to the income of the congregation for the one (1)
849 year next preceding the meeting of the congregation or who state they have contributed regularly
850 through open plate.

851
852 Section 3:

853 Special meetings of the congregation may be called by a warden, the clergy person in charge of the
854 congregation, a licensed pastoral leader, or a majority of the vestry members. Announcement of the
855 time and place and purpose of all such meetings shall be given at two (2) consecutive regular
856 Sunday services of the Church next preceding such meeting.

857
858 Section 4:

859 The clergy person in charge of the congregation shall preside at all meetings of the congregation;
860 but if such a one be not present, then the licensed pastoral leader or a warden, or a vestry member,
861 in the order of seniority, shall preside.

862
863 Section 5:

864 At the annual meeting of every congregation a report on the State of the Cure shall be made by the
865 presiding officer.

866
867 Section 6:

868 At the annual meeting the treasurer of the congregation shall report the receipts and disbursements
869 for the year previous and the liabilities and assets of the congregation. Financial reports of all the
870 organizations of the congregation shall also be made.

871
872 Section 7:

873 All funds contributed to the congregation and organizations or agents thereof shall be publicly
874 accounted for to the congregation.

875 CANON XV

876

877 Vestries

878

879 Section 1:

880 (a) The clergy person in charge of the congregation, in cooperation with the
881 Ecclesiastical Authority and the vestry, and in compliance with applicable Diocesan
882 policies, practices and standards, shall provide for the regular corporate worship and
883 sacraments for the congregation; for the support and enablement of the ministries of its
884 members; and for the stewardship of the resources of the congregation.

885

886 (b) The provisions of this section are not intended to contravene the provisions of
887 Canon XVI.

888

889 Section 2:

890 (a) The vestry shall consist of one (1) or two (2) wardens and from four (4) to ten (10)
891 others. Each of the members of the vestry shall be communicants in good standing and
892 qualified electors of the congregation. The wardens and a majority of the members shall be
893 confirmed adult communicants.

894

895 (b) The number of wardens and vestry within these limitations shall be determined by
896 the congregation at an annual meeting, unless congregation by-laws provide otherwise.

897

898 Section 3:

899 Unless approved congregation by-laws provide otherwise, the selection of vestry members shall be
900 as follows as determined by the congregation at an annual meeting.

901

902 (a) Wardens shall be selected as follows: (1) If there be a rector or clergy person in
903 charge of the congregation, one warden shall be appointed by that individual from the vestry
904 membership unless the rector or clergy person in charge of the congregation agrees to elect
905 as follows: (2) The congregation, at an annual meeting, determines the election process of
906 one or two wardens either (a) by election annually from its membership or, (b) the vestry
907 elects one or two wardens annually from its membership.

908

909 (b) Other vestry members shall be elected by the congregation for three (3) year terms
910 with terms appropriately staggered.

911

912 (c) A member, including wardens, may serve no more than six (6) consecutive years on
913 the vestry.

914

915 (d) The vestry shall appoint annually a clerk and a treasurer who need not be members
916 of the vestry.

917

918 (e) The clergy person in charge of the congregation is its presiding officer unless he/she

919 designates another vestry member. Said officer then presides at vestry meetings with full
920 voice and vote.

921
922 (f) In the event the office of a warden becomes vacant during the year, the vestry (or the
923 clergy person in charge of the congregation, as appropriate) shall appoint one of the
924 members of the vestry to fill the position until the next annual meeting. Other vacancies in
925 the vestry shall be filled by election at a special congregation meeting held before or after
926 the principal morning service on any Sunday, or by a majority of the vestry members at a
927 vestry meeting, the member so elected to serve until the next annual meeting.

928
929 Section 4:
930 At least six (6) regular meetings of the vestry shall be held annually at stated intervals and at a time
931 and place fixed by the vestry. Special meetings may be called by the Bishop of the Diocese, the
932 clergy person in charge of the congregation, the cluster missionary, pastoral leader in charge, a
933 warden or any two members of the vestry, care having been exercised to give all members not less
934 than one week notice thereof. The vestry may not take formal action except at a regularly
935 scheduled meeting or properly noticed special meeting and with a majority of all members present.

936
937 Section 5:
938 (a) Congregations with fewer than forty (40) adult members and wishing to dispense
939 with the organization of a vestry may elect to conduct its affairs at meetings of the
940 congregation. Such meetings shall exercise the full responsibility and authority of a vestry
941 as set forth in Section 1 and 4 of this Canon and as hereinafter provided.

942
943 (b) The congregation may function as a vestry at meetings regularly scheduled or called
944 provided that at least half of the adult members of the congregation are present.

945
946 (c) The congregation shall elect warden(s) at its annual meeting in accordance with
947 Section 2 and 3 of this Canon. The congregation shall also elect a congregation
948 treasurer and a congregation clerk.

949
950 Section 6:
951 Approval of a congregation's bylaws shall be by the congregation at an annual parish meeting,
952 subsequent to approval by the Bishop of the Diocese and the Chancellor of the Diocese.

953 CANON XVI

954 Ministry

955 Preamble: The following definitions are assumed in this Canon:

956
957
958
959 MINISTRY IS TO SERVE IN RESPONSE TO JESUS CHRIST, AND MEANS TO
960 SHARE GOD'S GIFTS WITH ONE ANOTHER. EACH BAPTIZED
961 MEMBER IS A MINISTER AND SHARES THE MINISTRY OF THE
962 CHURCH.

963
964 MINISTRY IS EMPOWERED BY THE HOLY SPIRIT. (ACTS 2:2-4)

965
966 MINISTRY IS ENABLED BY GOD'S GIFTS. (1 CORINTHIANS 12; EPHESIANS 4)

967
968 MISSION IS AUTHORIZED BY CHRIST. (Matthew 28:18-20)

969
970 MINISTRY IS AUTHORIZED BY THE CHURCH.

971
972 The congregation and Diocese working together are instruments through which the congregation
973 and members are empowered, enabled, and authenticated for ministry.

974
975 Section 1:

976 It shall be the duty of the vestries of all congregations to cooperate with the Ecclesiastical Authority
977 to provide for the support of the ministry of each congregation.

978
979 Section 2:

980 It shall be the duty of the Bishop Diocesan, or the Ecclesiastical Authority of the Diocese, in
981 cooperation with vestries, congregations, and area planning groups, to authorize and support ways
982 through which the services of priests and deacons are available in all congregations.

983
984 Section 3: Of Congregations with Clergy Person-in-Charge

985 (a) A congregation meeting all its obligations and able to provide for a salary and
986 benefits meeting Diocesan standards for full-time employed clergy, may choose to call a
987 rector, in which case the following apply:

988
989 (1) The vestry, in consultation with the Bishop Diocesan, shall elect the rector
990 or clergy person in charge of the congregation. The congregation shall enter into a
991 search process according to the policies of this Diocese. A rector or clergy person in
992 charge of the congregation shall not be called without prior approval of the Bishop
993 Diocesan in writing, or of the Standing Committee if there be no Bishop Diocesan.

994
995 (2) The Vestry and Clergy Person in charge shall enter into a Letter of

996 Agreement. This Letter of Agreement shall conform to the Diocesan policy for such
997 letters as determined by the Bishop Diocesan.

998
999 (3) The Letter of Agreement shall be reviewed as a part of the annual ministry
1000 review process. Any changes or adjustments shall be written in a Supplement to the
1001 Letter of Agreement and approved by the Vestry and the Clergy Person in charge,
1002 and the Bishop Diocesan.

1003
1004 (b) (1) The clergy person in charge of the congregation and vestry shall work and plan
1005 together for the life and mission of the congregation. An Annual Review of the Ministries
1006 of both parties shall be a normal element of discipline in their cooperative endeavor.
1007 Review and determination of annual compensation shall not be a part of this review.

1008
1009 (b) (2) The Annual Review of Ministries shall be recorded and reported to the Bishop
1010 Diocesan within thirty (30) days of its completion.

1011
1012 (c) The clergy person in charge of the congregation, duly called and instituted or
1013 appointed, shall be an ex-officio member of the vestry with all rights of other members.

1014
1015 (d) Whenever the rectorship of a congregation shall become vacant, it shall be the duty
1016 of the Wardens to give immediate notice of such vacancy to the Bishop Diocesan who may
1017 appoint a priest to fill the duties of the cure until a clergy person shall be elected, the cost
1018 thereof to be paid by the congregation.

1019
1020 Section 4: Of Congregations without Rector or Priest-in-Charge

1021 (a) The Bishop Diocesan, where a congregation is without a clergy person in charge of
1022 the congregation, shall appoint particular clergy or pastoral leaders for oversight and support
1023 in which case such persons shall represent the Bishop Diocesan under the terms specified,
1024 in their work and counsel with assigned congregations and clergy. Such persons shall be
1025 ex-officio members of the vestry of those congregations to which they are appointed.

1026
1027 (b) There shall be a Letter of Agreement signed by the Priest, the Bishop, and the
1028 Vestry. The Letter of Agreement shall conform to the policies of this Diocese for Letters of
1029 Agreement.

1030
1031 (c) The member of the clergy or pastoral leader in charge and vestry shall work and plan
1032 together for the life and mission of the congregation. An Annual Review of the Ministries
1033 of both parties shall be a normal element of discipline in their cooperative endeavor.
1034 Review and determination of annual compensation shall not be a part of this review.

1035
1036 (d) The Annual Review of Ministries shall be recorded and reported to the Bishop Diocesan
1037 within thirty (30) days of its completion. .

1038

1039 CANON XVII [Until July 1, 2011]

1040
1041 Ecclesiastical Discipline

1042
1043 Section 1:

1044 Those provisions of Title IV of the General Canons of the Episcopal Church which are applicable
1045 to the Diocese are hereby incorporated as part of this Canon XVII. To the extent, if any, that any of
1046 the provisions of this Canon XVII are in conflict or inconsistent with the provisions of Title IV, the
1047 provisions of Title IV shall govern.

1048
1049 Section 2:

1050 Ecclesiastical Court.

1051
1052 (a) The Court shall be comprised of seven judges, four of whom are members of the
1053 clergy and three of whom are lay persons.

1054
1055 (b) The clergy judges must meet the educational requirements of Title III, Canons 4, 5
1056 and 7 of the General Canons of The Episcopal Church. All clergy judges must be
1057 canonically resident within the diocese.

1058
1059 (c) All of the lay judges shall be adult communicants in good standing and
1060 geographically resident and domiciled in the diocese.

1061
1062 (d) The five judges shall be elected by the Convention. Each judge shall be elected for
1063 a three-year term, except if a judge is being elected to fill a vacancy, the term of such judge
1064 shall be the unexpired term of the judge being replaced; and provided that at the 1995
1065 Annual Convention, one clergy judge shall be elected for a one-year term, one clergy judge
1066 shall be elected for a two-year term, one clergy judge shall be elected for a three-year term,
1067 one lay judge shall be elected for a two-year term and one lay judge shall be elected for a
1068 three-year term. The term of a judge shall commence on the first day of the calendar year
1069 following election.

1070
1071 (e) Vacancies on the Ecclesiastical Court shall be filled as follows:

1072
1073 (1) A majority of the remaining judges of the Court shall select a person,
1074 otherwise qualified for election under this Canon XVII, to be the replacement judge
1075 from the same Order as the judge who is being replaced.

1076
1077 (2) The name of the person selected by the members of the Court shall be
1078 submitted to the Standing Committee for approval. If approved by the Standing
1079 Committee, such person shall become a judge of the Court; if the person is not
1080 approved by the Standing Committee, the remaining members of the Court shall
1081 select another person to be a judge of the Court and shall submit the name of such

1082 person to the Standing Committee for approval.

1083
1084
1085 (3) With respect to a vacancy created for any reason other than pursuant to a
1086 challenge as provided in Title IV, the term of any person selected as a replacement
1087 judge shall be until the next annual Convention. With respect to a vacancy resulting
1088 from a challenge under the provisions of Title IV, the replacement judge will serve
1089 only for the proceeding for which the elected judge is not serving as a result of the
1090 challenge.

1091
1092 Section 3:
1093 Presiding Judge.

1094
1095 Within two months of the Convention, the members of the Court shall select from its members one
1096 judge to serve as Presiding Judge of the Court for the following calendar year.

1097
1098 Section 4:
1099 Church Attorney.

1100
1101 Within two months of the Convention, the Standing Committee and Bishop of the Diocese shall
1102 designate the person to serve as the Church Attorney for the upcoming calendar year.

1103
1104
1105 Section 5
1106 Diocesan Review Committee

1107
1108 The Standing Committee shall serve as the Diocesan Review Committee in any proceedings
1109 conducted pursuant this Canon and Title IV of the General Canons of the Episcopal Church
1110

1111 CANON XVII – Effective July 1, 2011

1112
1113 Ecclesiastical Discipline

1114
1115 Section 1: Title IV of General Canons

1116 Those provisions of Title IV of the General Canons which are applicable to the Diocese are hereby
1117 incorporated as part of this Canon. To the extent, if any, that any of the provisions of this Canon
1118 are in conflict or inconsistent with the provisions of Title IV, the provisions of Title IV shall
1119 govern.

1120
1121 Section 2: Discipline Structure.

1122
1123 (a) Disciplinary Board. The Board shall consist of not less than seven (7) persons,
1124 four (4) of whom are members of the Clergy and three (3) of whom are Laity.

1125
1126 (b) Clergy Members. The Clergy members of the Board must be canonically and
1127 geographically resident in the Diocese.

1128
1129 (c) Lay Members. The lay members of the Board shall be Adult Communicants in
1130 Good Standing, and geographically resident in the Diocese.

1131
1132 (d) Election. The members of the Board shall be elected by the Convention. Each
1133 member shall be elected for a three (3) year term; except, if a member is elected to fill a
1134 vacancy, the term of such member shall be the unexpired term of the member being
1135 replaced. The term of the member shall commence on the first (1st) day of the year
1136 following election. The terms of office of the Board shall be staggered and arranged into
1137 three classes.

1138
1139 (e) Vacancies. Vacancies on the Board shall be filled as follows:

1140
1141 (1) Upon the determination that a vacancy exists, the President of the Board
1142 shall notify the Bishop of the vacancy and request appointment of a replacement
1143 member of the same order as the member to be replaced.

1144
1145 (2) The Bishop shall appoint a replacement Board member with the advice and
1146 consent of the Standing Committee.

1147
1148 (3) Persons appointed to fill vacancies on the Board shall meet the same
1149 eligibility requirements as apply to elected Board members.

1150
1151 (4) With respect to a vacancy created for any reason other than pursuant to a
1152 challenge as provided below, the term of any person selected as a replacement
1153 Board member shall be until the next annual Convention. With respect to a vacancy

1154 resulting from a challenge, the replacement Board member shall serve only for the
1155 proceedings for which the elected Board member is not serving as a result of the
1156 challenge.
1157

1158 (f) Preserving Impartiality. In any proceeding under this Canon, if any member of the
1159 Conference Panel or Hearing Panel of the Board shall become aware of a personal conflict
1160 of interest or undue bias, that member shall immediately notify the President of the Board
1161 and request a replacement member of the Panel. Respondent's Counsel and the Church
1162 Attorney shall have the right to challenge any member of a Panel for conflict of interest or
1163 undue bias by motion to the Panel for disqualification of the challenged member. The
1164 members of the Panel not the subjects of the challenge shall promptly consider the motion
1165 and determine whether the challenged Panel member shall be disqualified from
1166 participating in that proceeding.
1167

1168 (g) President. Within sixty (60) days following the annual Convention, the Board shall
1169 convene to elect a President to serve for the following calendar year.
1170

1171 (h) Intake Officer. The Intake Officer shall be appointed from time to time by the
1172 Bishop after consultation with the Board. The Bishop may appoint one or more Intake
1173 Officers according to the needs of the Diocese. The Bishop shall publish the name(s) and
1174 contact information of the Intake Officer(s) throughout the Diocese.
1175

1176 (i) Investigator. The Bishop shall appoint an Investigator in consultation with the
1177 President of the Board. The Investigator may, but need not be, a Member of the Church.
1178

1179 (j) Church Attorney. Within sixty (60) days following each annual Convention, the
1180 Standing Committee shall appoint an attorney to serve as Church Attorney to serve for the
1181 following calendar year. The person so selected must be a Member of the Church and a
1182 duly licensed attorney, but need not reside within the Diocese.
1183

1184 (k) Pastoral Response Coordinator. The Bishop may appoint a Pastoral Response
1185 Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate
1186 pastoral responses provided for in Title IV.8 of the General Canons and this Canon. The
1187 Pastoral Response Coordinator may be the Intake Officer, but shall not be a person serving
1188 in any other appointed or elected capacity under this Canon.
1189

1190 (l) Advisors. In each proceeding under this Canon, the Bishop shall appoint an
1191 Advisor for the Complainant and an Advisor for the Respondent. Persons serving as
1192 Advisors shall hold no other appointed or elected position provided for under this Canon,
1193 and shall not include chancellors or vice chancellors of this Diocese or any person likely to
1194 be called as a witness in the proceeding.
1195

1196 (m) Clerk. The Board shall appoint a Board Clerk to assist the Board with records

1197 management and administrative support. The Clerk may be a member of the Board.

1198

1199 Section 3: Costs and Expenses.

1200 The reasonable costs and expenses of the Board, the Intake Officer, the Investigator, the Church
1201 Attorney, the Board Clerk and the Pastoral Response Coordinator shall be the obligation of the
1202 Diocese, subject to budgetary constraints as may be established by the Diocese.

1203

1204 Section 4: Records.

1205

1206 (a) Records of Proceedings. Records of active proceedings before the Board, including
1207 the period of any pending appeal, shall be preserved and maintained in the custody of the
1208 Clerk, if there be one, otherwise by the Diocesan offices.

1209

1210 (b) Permanent Records. The Bishop shall make provision for the permanent storage of
1211 records of all proceedings under this Title at the Diocese and the Archives of the Episcopal
1212 Church, as prescribed in Title IV of the General Canons.

1213

1214 Section 5: Implementation and Effective Date.

1215

1216 (a) Implementation. Those persons who are, on the effective date hereof, members of
1217 the Ecclesiastical Court shall become the members of the Disciplinary Board and their
1218 terms as members of the court shall become their term of the Board.

1219

1220 (b) Effective Date. This Canon shall become effective and replace the former Canon
1221 XVII as of July 1, 2011.

Note: A description of the rights, responsibilities and duties of the various offices of this Canon
may be found in Title IV of the 2009 Canons of The Episcopal Church.

1222

1223 CANON XVIII

1224 Amendments and Citations

1225
1226
1227 Section 1:

1228 (a) These canons may be altered or amended at any annual Convention by a majority
1229 vote, provided that the proposed amendment has been submitted to the Secretary of
1230 Convention at least sixty (60) days prior to the meeting of Convention upon which the
1231 amendment is to be considered.

1232
1233 (b) Upon receipt of any proposed amendment to these Canons within the time above
1234 specified, the Secretary of the Convention shall cause copies thereof to be sent to each
1235 congregation entitled to representation in Convention, at least thirty (30) days prior to
1236 Convention.

1237
1238 (c) These Canons and any amendments thereof subsequently adopted by the
1239 Convention of this Diocese shall take effect immediately on adoption.

1240
1241 (d) Upon the adoption of any amendments to these Canons, it shall be the responsibility
1242 of the Chancellor of the Bishop of the Diocese to edit the same to conform and renumber
1243 the titles, sections and subparagraphs as needed. The Chancellor and the Constitution and
1244 Canons Committee shall also prepare an index and table of contents of these Canons, which
1245 shall be considered descriptive and not interpretive. Such editing and indexing shall be
1246 performed within sixty (60) days of the last day of the annual Convention and the edited
1247 Canons shall forthwith be submitted to the Secretary of Convention for distribution to all
1248 congregations in union or affiliated with the Diocese.

1249
1250 Section 2:

1251 (a) These Canons shall be cited in the same manner as the Canons of the Episcopal
1252 Church. For example, this section shall be cited as "Canon XVIII.2.a".

1253
1254 (a) These Canons may be cited by name or title. However, the names and titles are to
1255 be considered descriptive and not interpretive.

1256
1257 Section 3:

1258 Diocesan Council shall appoint a Diocesan Constitution and Canons Committee following each
1259 General Convention of the Episcopal Church, to bring into conformity those Canons of the
1260 Episcopal Diocese of Eastern Oregon with The Episcopal Church Canons where there is conflict or
1261 disunity between the two.

CANON XIX

Indemnification and Insurance

Section 1:

The Corporation shall indemnify a director, officer, employee, volunteer or agent made a party to a proceeding as the result of the individual being or having been a director, officer, employee or volunteer or agent of the Corporation to the fullest extent provided by the laws of the State of Oregon now in effect or later amended.

Section 2:

The Corporation shall purchase and maintain insurance on behalf of any person who is or was a director, officer, employee, volunteer or agent of the Corporation, or is or was serving at the request of the Corporation as a director, trustee, officer, employee, volunteer or agent of another Corporation, or related entity against any liability asserted against the director, trustee, officer, employee, volunteer or agent and incurred by the person in any such capacity or arising out of the person's status as such, whether or not the Corporation would have the power to indemnify the person against such liability under the provisions of Section 1 above.

1284
1285
1286
1287
1288
1289
1290
1291
1292
1293
1294
1295
1296
1297
1298
1299
1300
1301
1302
1303
1304
1305
1306
1307
1308
1309
1310
1311
1312
1313
1314
1315
1316
1317
1318
1319
1320
1321
1322
1323
1324
1325
1326
1327
1328
1329
1330
1331

Appendix

Episcopal Diocese of Eastern Oregon FINANCE COMMITTEE

Composition, Role and Function

1. The Finance Committee shall include the Chief Financial Officer, Diocesan Treasurer, and the Secretary-Treasurer of the Eastern Oregon Episcopal Foundation. The Bishop shall appoint, with the advice and consent of Council, four additional members, one of whom shall be a member of Council.
 2. The Finance Committee is responsible:
 - a. To meet at least quarterly with the Bishop and Chief Financial Officer of the Diocese to review the financials of the Diocese, including, but not limited to, monthly statements for the quarter, investment statements, and other financial matters as may be appropriate.
 - b. To meet with the Bishop and Chief Financial Officer of the Diocese to review, at least every six (6) months, the portfolios of investments and all other diocesan funds, together with their management.
 - c. To meet at least every six (6) months with the current consultants of all diocesan funds under professional management and to receive recommendations from the managers for the same. This meeting will ordinarily include the Chief Financial Officer of the Diocese.
 - d. To be accountable and to report to Diocesan Council and/or Diocesan Convention the fiscal conduct and management of the diocesan funds and portfolios.
 - e. To develop the annual budget of the Diocese for adoption by Diocesan Council and approval by Diocesan Convention for the enhancement and implementation of the mission of the Diocese. Such development will include, but not be limited to:
 - Review of budget for previous fiscal year for spending patterns, over budget lines and under-budget lines, and to make appropriate analyses for preparation of the forth-coming budget.
 - To receive and make recommendations for existing line items for the coming fiscal year.
 - To receive and make recommendations for the elimination of line items.
 - To receive or generate and make recommendations for new initiatives and new line items.
- This meeting will precede the August budget meeting of the Diocesan Council.